

## Dunkle Cemetery Meeting April 9, 2005

### 2004-2005 Board Members

President: Mike Britain (?)  
Vice-President: Greg Hankins (2003)  
Secretary: Carolyn Slavens (2003)  
Treasurer: Donna Harlow (1999)  
Member at Large: Rondell Miller (2004)

### 2005-2006 Board Members

President: Mike Britain (2005)  
Vice-President: Greg Hankins (2003)  
Secretary: Carolyn Slavens (2003)  
Treasurer: LaReva Newcomer (2005)  
Member at Large: Rondell Miller (2004)

### Attendees:

Sign in sheet circulated.

Mike Britian, Charley Stephens, LaReva Newcomer, Donna Harlow, Carolyn Slavens, Rondell Miller. Donna placed notices for the meeting in the Ash Grove Commonwealth, the Miller Press, and the Mt Vernon paper. She is unsure if the Miller Press ran it in their paper.

### Minutes:

Minutes of the 2004 meeting were distributed with no corrections noted.

### Treasurer report:

Treasurer distributed an operating statement. Discussion followed regarding Certificate of Deposit maturity dates and interest rates on currently held CD's. Dunkle Cemetery Association has the following assets:

CD 100387	\$10,000.00	Maturity Date: 8/2/2005
CD 100388	10,000.00	Maturity Date: 8/2/2005
CD 100389	1,000.00	Maturity Date: 8/2/2005
CD 100662	7,500.00	Maturity Date: 2/2/2006
CD 100663	1,000.00	Maturity Date: 2/2/2006
CD 100971	10,000.00	Maturity Date: 4/6/2005
CD 100972	2,500.00	Maturity Date: 4/6/2005

The operating statement listed the total CD amount as \$42,000. Actual amount totaled \$41,000 and correct amount is noted. The CD's originally had been staggered so they matured at different dates in case the Association needed to access the funds. Interest from the CD's goes into the checking account; the smaller CD's are a result of the excess amounts in the checking account during times of high interest earnings.

All CD and checking accounts are at Liberty Bank. The safe deposit box number is 11185 and is located at Liberty Bank also. The current treasurer has the key. The non-profit corporation papers are in the safe deposit box. Mike noted there is also a 'Payable on Death' account note for the Association in the safe deposit box from Virginia Snyder. The note specified there may be funds available upon her death to be dispersed between Hood Cemetery and Dunkle Cemetery.

Balance in checking account #1113729 is \$1,374.72. A small savings account that had been established from a previous donation has dwindled over the years from \$200.00 to approximately \$113.00. It was moved into the general checking account during the last year. The treasurer noted that she had run into many obstacles trying to move this money.

The treasurer advised the Association that it would not have a Bank Service Charge of \$10.00 next year. She also stated the Association would be required to maintain a minimum of \$1,000.00 in the account. It was noted that the checking account balance would not cover 2005 expenses.

Estimated expenses for 2005-2006 year are \$2,800.00. Donations for 2005 Decoration Day are estimated to

be between \$400.00 (2003 amount) and \$800.00 (2004) amount. Attendees agreed CD #100972 would be cashed and placed in the checking account to cover 2005 expenses. Mike will meet with Donna Harlow to transfer the matured CD money to the checking account within the 10-day grace period so the Association will have adequate operating money to meet anticipated expenses.

**Officers:**

By a majority vote of the attendees, Mike was re-elected and agreed to serve as President. He was commended for his past service as President to the Association. Mike is noted as an invaluable part of the Association and provides continuity of leadership/history for the Dunkle Cemetery Association. For much of the past operations, there were no limits on the number of plots an individual could claim. Mike stated there is now a limit.

LaReva Newcomer was elected as treasurer by a majority vote. Donna Harlow has provided 6 years of service for the Association. The attendees will provide a small thank you gift for her service. Currently only one person has access to the checking account. After discussion, two signatures will be placed on the checking account to assure access. Rondell and LaReva will be the two signatures for the accounts.

**Decoration Day:**

Decoration Day at Dunkle is scheduled the 3<sup>rd</sup> Sunday of the month of May (May 15, 2005). Rondell will set up a canopy on Saturday and provide drinks for visitors. LaReva will purchase a receipt book for donations to provide receipts for Association donors. An attempt will be made to secure names and addresses of donors so that thank you notes, future newsletters, and reminders for the fall clean up at the cemetery can be mailed. Mike will work on Sunday May 15, 2005 from 11-2 and will ask Jimmy Ray Wilkerson to work from 8-11. The 2-5 time slot remains unfilled but Rondell will check his calendar to determine whether he can help with coverage. Carolyn and LaReva will do clean up at the cemetery on Saturday May 14 and be available to receive donations during some parts the day on Saturday.

**General Business:**

**Dirt:** Larry has requested some good fill dirt for graves at the cemetery because the dirt supply has been depleted. Rondell will be responsible for securing the dirt for maintenance of graves.

**Fence:** Rondell voiced concerns about the appearance of the fence. Discussion centered on future needs to maintain and/or replace the fence in future years.

**Future of Dunkle Cemetery Association:** Attendees will try to build interest within the community and among those who have family buried at Dunkle. Suggestions to increase interest and/or communication include: recruiting family members and friends, especially younger people; mailing newsletters; increasing confidence in the professional manner in which the Association does its business; establishing a permanent post office box for the association (it has been rotated among personal P.O. boxes of past officers); mailing a reminder for clean up day to those who donate and those within the community; placing a flyer at Britian Store in Lawrenceburg; using email to communicate among members; setting goals for the Association and increasing awareness of the Association goals and/or needs within the community; increasing awareness of financial needs for maintenance and potential improvement projects of Dunkle cemetery, etc.

Carolyn has agreed to pay the fee for an Association P.O. box for 10 years.

Respectfully submitted,  
Carolyn Slavens, Secretary